

**Title: Notifications and RSS: Spread the Word**

**Subtitle: XOOPS and ImpressCMS**

**Second Subtitle: #0 Keeping Everyone Up-To-Date**

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Summary: Groups are always challenged with keeping everyone informed of events and notifying them of new events that have been added. Using features of ImpressCMS, your task just got a lot simpler.

One of every organization's challenges is keeping everyone up-to-date on events and ministries are no different. In fact, they may have a greater challenge as they are dispersed for the majority of the week, only coming together for meetings. Businesses gather daily for work. In the past, and still today, churches used a variety of techniques for getting the word out - personal visits, newsletters, phone calls and, more recently, emails. All these can vary in effectiveness if they are not up-to-date.

Having a web site that is built around a feature-rich content management system can do things dramatically. Using [RSS \(Really Simple Syndication\)](#) and [email](#) functions provided by the core CMS, you can publish changes on your site and can be updated in a matter of minutes. And, since the distribution list is stored on the server location, there is only one version and it is easily updated, too.

#### User Notifications

Every module you can add to XOOPS or ImpressCMS will have notification features for any change within the module, or specific options for changes to a page. Have a meeting that changed times or locations? Update the page that was the meeting time and place and everyone who subscribed to notifications for that page will be notified about the change. If they set their notification method to email, even better. Update the email address in their profile and they will be updated without even having to leave. Really Simple Syndication (RSS)

People are getting more savvy about some of the features available on the web and something more and more are using. Again, you're in luck if you are using one of the supported modules for XOOPS and ImpressCMS because most provide RSS feeds that they contain. When someone subscribes to a RSS feed, their RSS reader will be provided and gives them a overview of new content, with a link to read the full article. If you have a module you would like to add RSS to because it does not provide one, there are modules that will help. [RSSFeed](#) is one of them. It comes with several plugins (adapters, really) that will add RSS feeds for several of the most popular modules. If it doesn't exist for your module, a sample plugin is provided and someone with programming skills and a knowledge of the module can create a new plugin.

#### Getting the Word Out

Now that you know about these features, how do you get the word out to everyone? Well, you will need to rely on the old methods, initially - add a small blue button to your site (even start a WWW feature to regularly highlight your web activities), put

talk about it with people and be sure to use it yourself!

Update the email being sent out to new users after they have successfully registered them to use these features (register a new user and see the message you receive in a while).

Create an area of your site that gives people information about the features and tutorials for obtaining and using RSS, or at least link to tutorials elsewhere.

Send emails to current users using the Mail Users feature found in the System Admin - Mail Users.

Provide demonstrations during staff meetings and committee meetings.

Read on for more details of each of these features...